

AGENDA

KELBROOK AND SOUGH PARISH COUNCIL



Chair: Cllr C. Elley
Kelbrook and Sough Village Hall
Dotcliffe Road
Kelbrook, Barnoldswick, Lancashire BB18 6TQ
Tel: 01282 842718
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Meeting of Kelbrook and Sough Parish Council

10th September 2026 at 7pm

Kelbrook and Sough Village Hall, Kelbrook

Members of the Council are hereby summoned to attend a full Meeting of the Parish Council in accordance with schedule 12, para. 10(2)(b) of the Local Government Act 1972 to be held as detailed above. If you are unable to attend, your apologies and reason for absence should be forwarded to the Chair in advance.

AGENDA

Meetings are open to the public and may be recorded by representatives of the media or by members of the public.

Any persons intending to record the meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting.

1. Welcome

The Chair of the Parish Council to welcome all to the meeting.

2. Councillor Resignation

3. Attendance, Apologies and Non-attendance

2.1 To record attendance, non-attendance, and written apologies for absence.

4. Declarations of Interest

To receive declarations of personal interest in any matter identified in this agenda.

5. Public Participation

To allow for members of the public to be offered the opportunity to address Council on any subject not already an agenda item. *Questions or comments for the Council on agenda items should be sent via post/email to the Clerk using the Village Hall address or at clerk@kelbrookandsough-pc.gov.uk at least 24 hours prior to the meeting.*

6. Minutes

To approve as an accurate representation, the draft minutes of the Annual Parish Council Meeting and the Parish Council Meeting both held on 14th July 2026.

7. Update of Items and Issues from previous minutes

To receive an update from the Council on progress made against matters dealt with since the previous meeting.

7.1 Sough Bridge Mill possible environmental issue

Case Number 02402255

8. Reports from Meetings with other Organisations

8.1 West Craven Area Committee Meeting 4th August & 8th September 2026.

9. Matters arising from Correspondence

None.

10. Planning Matters

Any applications received after the agenda has been published will be tabled at the meeting

None.

AGENDA

11. Assets

11.1 Broken Picnic Bench Leg

11.2 Telephone Box

12. PPIF Funding Update

13. Residents Survey

14. AGAR 25_26

15. Paving at Kelbrook Beck

16. Common Land in Kelbrook and Sough

17. Road Surface at Cob Lane/Waterloo Road

18. Parish Trees

19. Area Committee Funding for Kelbrook and Sough

20. Pendle Local Plan 5th Edition 2025-2045 Scoping Report Consultation

21. Councillor Declarations of Interest

22. NALC Salary Scales – Pay Award

23. Local Government Reorganisation – Elections and LGR Teams Meeting with PBC

24. Sough Christmas Tree for 2026

25. Remembrance Day 2026

26. Finance

Clerk/RFO has authority to make payments as required for items included in Direct Debit and Regular Payment Review

RFO to present the financial report, for approval and countersignatures:

26.1 Receipts and Invoices from 1st July to 31st August 2026.

26.2 Cash Book inclusive of Earmarked Reserves (Attached)

➤ Balance on 31st July 2026 - £31,922.52

➤ Balance on 31st August 2026 - £30,880.30

26.3 General Reserves on 31st August 2026 - £23,469.49

26.4 July & August 2026 Bank Reconciliations (Attached)

26.5 July & August 2026 Bank Statements (Enc)

26.6 July & August Payment Schedules (Attached)

26.7 YTD Budget Analysis for July & August 2026 (Attached)

27. Earmarked Reserves Account (Attached)

27.1 Balance on 31th July 2026 - £6,410.81

27.2 Balance on 31st August 2026 £7,410.81

27.3 Legacy Fund

28. Date of Next Meeting